

HEART DISEASE

BOSTON, MA, USA, JULY 25-28, 2014

July 2014

Dear Participant

We are very pleased that you will participate in the forthcoming International Academy of Cardiology, Annual Scientific Sessions 2014, 19th World Congress on Heart Disease. Please find herewith information to facilitate your arrival and stay at the Congress. We suggest you print this letter and take it with you to the Congress.

VENUE AND HEADQUARTERS HOTEL

The Hyatt Regency Boston One Avenue de Lafayette Boston, MA, 02111, USA Tel: +1 617 912 1234 Fax: +1 617 451 2198

LANGUAGE

The official language of the Congress is English.

CLIMATE

The weather in Boston in July is warm, mostly sunny during the day, with the possibility of clouds and rain. A light jacket for the evening is suggested as temperatures may cool down. Clothing is informal for all occasions.

http://www.weather.com/weather/tenday/Boston+MA+USMA0046

REGISTRATION

The Registration Desk will operate as follows:

Friday, July 25, 2014	16:00 – 18:30 hours
Saturday, July 26, 2014	08:00 – 18:00 hours
Sunday, July 27, 2014	08:00 – 18:00 hours
Monday, July 28, 2014	08:00 – 14:30 hours

CONGRESS KIT AND NAME BADGE

Upon registering you will receive your personal kit containing your final program and the abstracts published in the Journal of Heart Disease. An invitation to the Get-Together Reception and your personal name badge are to be found in your personal envelope. You are requested to wear your name badge to all congress functions and throughout sessions.

ATTENDANCE CERTIFICATES

An attendance certificate will be included in the registration material you receive upon registration.

SOCIAL EVENTS

Registered participants are invited to the Get-Together Reception, which will take place on the Outdoor Terrace, on the Main Lobby Level of the Hyatt Regency Boston on Friday, July 25, 2014 between 18:30 – 20:00 hours.



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DISCLOSURE POLICY

It is the policy of the International Academy of Cardiology to ensure balance, independence, objectivity and scientific rigor in all its educational programs. All presenters are expected to disclose to the congress audience any real or apparent conflict of interest related to the content of their presentations.

SCIENTIFIC PROGRAM

The Scientific Program will begin daily at 08:00 with Poster Presentations. Oral Presentations will begin daily at 08:30. On Saturday and Sunday, there will be a morning poster session from 08:00 - 13:00, and an afternoon session from 13:30 - 18:30 and on Monday there will be a morning poster session from 08:00 - 13:00.

The Opening Ceremony will begin at 09:00 on Saturday, July 26, 2014 and will include the Opening Lecture and presentation of awards. Following the Opening Lecture, plenary and oral sessions will be run in parallel halls. Please check the printed program and website for all changes and updates to the program.



Swipe to access Congress website

Presented abstracts will be published in a special online only supplement issue of the journal CARDIOLOGY, published by Karger.

PROJECTION EQUIPMENT AND INSTRUCTIONS FOR SPEAKERS

Each presentation has been allocated 15 minutes. Please allow 3 minutes for discussion and questions within this time allocation.

If using a **Powerpoint** (or any other computer) presentation, please note you need to provide the presentation on a CD, DVD or memory stick (using the USB port in the computer) and load it onto one of the Congress' computers in the Speaker Ready Room, at least 1 hour before the start of your session. You may bring your own computer as back up, but please check it with the technician in the session hall where your lecture will take place during the break prior to your session.

If combining video film with PowerPoint, first check your presentation in the **Speaker Ready room**, and thereafter please check your presentation in the session hall where your lecture will take place, at least 30 minutes before the start of your session, during the coffee or lunch break prior to your session.

Please note that the Congress' computers in the session halls are supplied with Office 2010.

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PROJECTION EQUIPMENT AND INSTRUCTIONS FOR SPEAKERS (cont.)

Important note for Macintosh users:

If using a Macintosh laptop computer, please note that you must provide your own computer and **confirm that it has a VGA socket** for external signal. On arrival at the Congress please check your computer in the Speaker Ready Room and again in the session hall where your lecture will take place, at least 1 hour before the start of your session.

Please note that VHS video projection, 35 mm' slide projection and overhead projection will not be available.

POSTER PRESENTATIONS

Please see the final program, which you will receive upon registration, for the exact date and time of your poster presentations. Presenters must put up their posters by 07:45 if presenting in the morning session, on the relevant day of your presentation and remove them by 13:00. If presenting in the afternoon session, posters should be put up by 13:30 and dismantled by 18:30 on the same day.

Boards are Velcro compatible. Tacks and technical equipment will be available for hanging posters. Please remember that the dimensions of the poster should not exceed 2.40m in width x 1.20m in length (8' x 4'). Instructions for preparation of posters can be found on the following link: http://www.cardiologyonline.com/wchd2014/poster_instruct.htm

Please make yourself available next to your poster during coffee and lunch breaks to answer possible questions.

The Congress Organizers are not responsible for posters that have not been removed / collected by the end of designated sessions.

CME APPROVED BY AMA

We are pleased to announce that the scientific program of the International Academy of Cardiology, Annual Scientific Sessions 2014, 19th World Congress on Heart Disease has been approved for 23.25 *AMA- PRA Category 1 Credits*™.

Credit claim forms will be available at the registration desk. In order to receive credit you must complete the claim form, pay the \$35 USD processing fee (waived for AMA members), and return the form to the AMA monitor's desk at the conference or fax the form to AMA headquarters after the conference. A credit certificate will be emailed to physicians within 4 weeks of receipt of the claim form. If you should have any questions about this process, you may contact the AMA directly (Mary Kelly, <u>mary.kelly@ama-assn.org</u>, phone: <u>312.464-4668</u>, fax: <u>312-224-6912</u>). We hope that you will be pleased that our conference has met the quality standards for AMA PRA Credit and will take advantage of this

additional benefit.

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CME APPROVED BY AMA (cont.)

An AMA desk will be staffed as follows: Friday, July 25, 2014 Saturday, July 26, 2014 Saturday, July 26, 2014 Sunday, July 27, 2014 Monday, July 28, 2014

EXHIBITION

An exhibition will take place during the Congress and will be open as follows:

Friday, July 25, 2014 Saturday, July 26, 2014 Sunday, July 27, 2014 Monday, July 28, 2014 18:30 - 20:00 hours 10:00 - 17:00 hours 10:00 - 17:00 hours 10:00 - 13:00 hours

INSURANCE

The Congress Secretariat and Organizers cannot accept liability for personal accidents or loss of or damage to private property of participants, students and accompanying persons, either during or indirectly arising from the International Academy of Cardiology, Annual Scientific Sessions 2014, 19th World Congress on Heart Disease. Participants should make their own arrangements with respect to health and travel insurance.

WEBSITE

Please check the congress website: www.CardiologyOnline.com regularly for updates and any changes that may occur.

WEBSITE PHOTO GALLERY

Help us document all of your personal memories from this Congress. We would love to see your pictures and videos and have you share your experiences with us. Email your photos and/or videos to <u>heartdisease2014@gmail.com</u> and we will feature them in our online gallery at CardiologyOnline.com.

We look forward to welcoming you to the Congress in Boston.

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